



PAWS Training Centers
Service Dog Training Program

Paperwork Needed for our Service Dog Training Program

All of our staff at PAWS Training Centers look forward to working with you and your dog!

Prior to beginning training, we will need:

- The correct spelling of your dog's name
- Your dog's date of birth (or closest approximation if exact date is unknown)
- Your dog's breed and gender
- Doctor's letter of medical necessity (See Page # 2)
- Veterinarian documentation of current rabies vaccination expiration (if old enough)
- Veterinarian documentation of current distemper combo vaccination expiration (i.e., DHPP)
- Veterinarian documentation of negative fecal test within the last six months (documentation must show the date test was determined negative)
- A signed Service Dog Overview Agreement (Agreement will be sent to you through an online program following the Initial Consultation and Evaluation.)

We do not need this to start our program, but prior to beginning Phase 4: Public Access of our Service Dog Training Program, we will need:

- Veterinarian health check letter (See Page # 3)

Letter of Medical Necessity

Dr. Joe Smith
123 Main Street
Sample, AB 12345

January 1, 2017

Re: Jane Doe; DOB: 12/31/1970

To Whom It May Concern:

I have been treating Ms. Jane Doe for narcolepsy and cataplexy since 2011 (approximately 5 years). It is my recommendation that Ms. Doe could significantly benefit from the use of a trained service dog to assist her with waking her up to the sound of alarms, reminding her of medication times, and pressing an alert button in the event that she collapses in a cataplexy episode.

Should you have any questions, please feel free to contact me at 123-456-7891.

Sincerely,

Joe Smith
JOE SMITH, M.D.

For SAMPLE PURPOSES ONLY! For purposes of the PAWS Training Centers' Service Dog Training Program, this is a sample of what a letter of medical necessity should look like from your treating licensed health professional (with a Master's Degree or higher). You must have treated with this health professional within the last 12 months and the letter must be written within the last 6 months. The letter should contain the following:

- (1) On physician's letterhead**
- (2) Date on which they are writing the letter**
- (3) You are their patient (including your full name and date of birth)**
- (4) How long they have been treating you**
- (5) Your specific diagnosis**
- (6) Their recommendation that a service dog (not emotional support dog!) would be beneficial to you and for what purposes**



Jane Smith, DVM
123 Main Street
Sample, AB 12345

January 1, 2017

Re: Fido: Male, Labrador Retriever Mix, DOB: 08/05/2014

To Whom It May Concern:

I performed a general health examination of Fido on January 1, 2017. My health examination included a review of Fido's eyes, nose, ears, heart, joints and teeth/mouth. Fido has been neutered, is up-to-date on all vaccinations and fecal test shows that he is free of worms. In my medical opinion, Fido is currently free of any significant or life-threatening illness or injury and is in good health to work as a service dog for Mr. John Doe. Should you have any questions, please feel free to contact me at 123-456-7891.

Sincerely,

Jane Smith

JANE SMITH, DVM

For SAMPLE PURPOSES ONLY! For purposes of the PAWS Training Centers' Service Dog Training Program, this is a sample of what a veterinarian health check letter should look like from your dog's treating veterinarian (with a DVM or VMD). The letter should contain the following:

- (1) On veterinarian's letterhead
- (2) Date on which they are writing the letter
- (3) Dog was at least 6 months old when examination took place (list date of examination)
- (4) Verification that dog is neutered or spayed
- (4) Your dog is their patient (includes dog's name, gender, date of birth, and breed)
- (5) Confirmation that examination included assessment of eyes, nose, ears, heart, joints, and teeth/mouth.
- (6) Verification that dog is up-to-date on all vaccinations and fecal test shows that dog is free of worms.
- (7) Veterinarian's written opinion that dog is free of any significant or life-threatening illness or injury that would preclude them from being a service dog and is in overall good health to be working.

